



***AmeriCorps VISTA Members***  
**Help Improve Montgomery County Neighborhoods! \* Gain a Year of Valuable Job Experience!**  
**Receive a Service Stipend Benefit!**

Montgomery Housing Partnership (MHP) seeks **three qualified candidates** to devote a year of service as an AmeriCorps VISTA members. The year of service will begin **August 28, 2018**.

**Who we are:** Montgomery Housing Partnership, Inc. (MHP) is a nonprofit organization, founded in 1989, that develops, acquires, rehabilitates, and builds quality apartment homes to meet Montgomery County's growing need for affordable housing. MHP's community-based projects and programs includes providing affordable rents, developing educational programs for residents to develop skills that expand their opportunities and balance their lives, and implementing neighborhood revitalization efforts in troubled communities impacted by foreclosures and economic downturn. MHP currently owns and operates over 1,700 units of affordable housing throughout the County. We provide preschool, after-school, and summer programming to over 350 youth. We work directly with neighborhoods throughout the County to support residential and commercial sustainability.

**MHP Greening Neighborhood Coordinator:** This position will continue to develop a green education program, aimed at training residents how to reduce their utility costs. creating a toolkit of tips for property management with tips and tricks to share with residents, creating a manual for staff to encourage green behavior, providing staff training, and evaluating program impact. Second, you will develop a plan for re-activating garden space that is underutilized at MHP properties, and at properties without gardens create connections to community gardens or develop plans to install gardens at the property. Third, you will develop a comprehensive program to provide financial literacy education to MHP households. You will work on identifying partners, creating marketing materials, and develop and test an evaluation strategy. Critical to the sustainability of these programs is quantifying any funding gaps, and identifying grants and other funding sources to provide any needed financing. **APPLY TO THIS POSITION** at <https://my.americorps.gov/mp/listing/viewListing.do?id=80717&fromSearch=true>.

**MHP Health and Housing Coordinator:** This position will develop programming to increase our residents access to healthy food, healthcare, and bring health services to our sites. This will include undertaking a comprehensive resident survey to gain a deeper understanding of the needs of our residents, specifically as they relate to health. Based on the survey results, you will identify partner organizations and develop programs to address the gaps in health services and access our residents are experiencing. Additionally, you will create a welcome package for new households that connects them to available programming and resources in their community, including local farmer's markets and food pantries. Finally, the VISTA member will research best practices in green retrofits, and create a toolkit for MHP properties to use to improve the health of our older properties. **APPLY TO THIS POSITION** at <https://my.americorps.gov/mp/listing/viewListing.do?id=80764&fromSearch=true>.

**MHP Leadership & Education Coordinator:** This position will support MHP in taking a multi-pronged approach to build on the existing services (after school homework club, financial literacy, etc.) that we provide to residents to put residents on a path to enhanced career opportunities. This will include developing a mentoring program, exploring e-based learning options and how our programming can utilize these resources, creating materials to connect our residents to existing workforce development programs, personally connecting with these resources to organize placed-based programming, including organizing career fairs and resume workshops, providing technical assistance at local businesses to grow employee skills, and organizing residents into resident councils to enable them to organize around additional needs as they may arise. **APPLY TO THIS POSITION** at <https://my.americorps.gov/mp/listing/viewListing.do?id=80763&fromSearch=true>.

**Necessary Skills:** Candidates should be able to communicate effectively through writing and speaking and be familiar with Microsoft Office computer applications (Word, Excel, Outlook, Publisher, etc.), as well as feel comfortable working in economically challenged and ethnically diverse communities. Ideal candidates will be bilingual in English and Spanish and have skills, education, or experience in at least two of the following: Environment, Community Organization, Communications, Education, Fund raising/Grant Writing, Youth Development, Writing/Editing, Business/Entrepreneur, Public Health, Construction/Trade, and Youth Engagement. Candidates must have their own transportation.

**Compensation/Benefits:** This is a year long volunteer position consisting of regular, full time service with MHP that is sponsored by the Corporation for National and Community Service (CNCS) under the AmeriCorps VISTA program, through NeighborWorks America. The volunteers will give a year of service to MHP and in return will receive a monthly living allowance of approx. \$1,584 from CNCS. The VISTA volunteers will also be eligible to choose from a \$5,815 Education Award OR a \$1,500 cash stipend upon completion of service. Qualified VISTA volunteers are eligible for health care coverage, student loan forbearance, child care, medical benefits, relocation expenses, and medical and personal leave time from CNCS. MHP will also reimburse VISTA members for mileage expenses incurred during the course of required work. For a full listing of all benefits view <https://www.vistacampus.gov/in-service/benefits-service>.

**Application Process:** All applications must be submitted through the My AmeriCorps Portal at the **links provided above**. Separate applications must be submitted for each coordinator position of interest. Please submit your application **as soon as possible**, as we expect the positions to be filled no later than June 22, 2018. Questions can be directed to Ilana Branda at [ibranda@mhpartners.org](mailto:ibranda@mhpartners.org), no phone calls please.